



Association Européenne  
des Conservatoires,  
Académies de Musique  
et Musikhochschulen (AEC)

**LEARNING AGREEMENT**

ACADEMIC YEAR 20...../20.....  
 Study programme: .....  
 Principal study subject: .....

All applications for exchange programmes must be made through the International Exchange Co-ordinator in the home institution. This application should be completed in BLACK.

**STUDENT/HOME INSTITUTION**

Student's name: .....

Home institution: Hochschule für Musik Karlsruhe.....

Erasmus Code: D Karlsru03..... Country: Germany.....

**DETAILS OF THE PROPOSED STUDY PROGRAMME ABROAD**

Host institution .....

Erasmus Code: ..... Country: .....

Period of study		Duration of stay (months)	N° of ECTS credits			
from	to					
DD/MM/YYYY	DD/MM/YYYY	.....	.....			
Course unit code (if available)	Course unit title (as indicated in the information package)	Teaching method*	Assessment method**	Number of ECTS credits	Compulsory at home	
.....	.....	.....	.....	.....	<input type="checkbox"/>	
.....	.....	.....	.....	.....	<input type="checkbox"/>	
.....	.....	.....	.....	.....	<input type="checkbox"/>	
.....	.....	.....	.....	.....	<input type="checkbox"/>	
.....	.....	.....	.....	.....	<input type="checkbox"/>	
.....	.....	.....	.....	.....	<input type="checkbox"/>	
.....	.....	.....	.....	.....	<input type="checkbox"/>	
.....	.....	.....	.....	.....	<input type="checkbox"/>	
.....	.....	.....	.....	.....	<input type="checkbox"/>	
.....	.....	.....	.....	.....	<input type="checkbox"/>	
.....	.....	.....	.....	.....	<input type="checkbox"/>	
.....	.....	.....	.....	.....	<input type="checkbox"/>	
.....	.....	.....	.....	.....	<input type="checkbox"/>	
.....	.....	.....	.....	.....	<input type="checkbox"/>	
.....	.....	.....	.....	.....	<input type="checkbox"/>	
.....	.....	.....	.....	.....	<input type="checkbox"/>	

\* (1) One-to-one teaching, (2) Small group teaching, (3) Lecture, (4) Other  
 \*\* (O) Oral test, (W) Written test, (P) Performance for commission, (M) Marked evaluation by teacher, (X) Other, namely.....

If necessary, continue the list on a separate sheet.

Student's signature: ..... Date: .....

CONFIRMATION HOME INSTITUTION	
We confirm that the proposed programme of study is approved.	
Head of department/institution	Erasmus coordinator
Name: .....	Name: .....
Function: .....	
Signature: .....	Signature: .....
Date: .....	Date: .....

CONFIRMATION HOST INSTITUTION	
We confirm that the proposed programme of study is approved.	
Head of department/institution	Erasmus coordinator
Name: .....	Name: .....
Function: .....	
Signature: .....	Signature: .....
Date: .....	Date: .....

**CHANGES TO ORIGINAL PROPOSED STUDY PROGRAMME/LEARNING AGREEMENT**

In case of necessary changes of the above agreed study programme, please fill in the following:

Course unit code (if any)	Course unit title (as indicated in the information package)	Deleted course unit	Added course unit	Number of ECTS credits	Comp ulsory at home
.....	.....	<input type="checkbox"/>	<input type="checkbox"/>	.....	<input type="checkbox"/>
.....	.....	<input type="checkbox"/>	<input type="checkbox"/>	.....	<input type="checkbox"/>
.....	.....	<input type="checkbox"/>	<input type="checkbox"/>	.....	<input type="checkbox"/>
.....	.....	<input type="checkbox"/>	<input type="checkbox"/>	.....	<input type="checkbox"/>
.....	.....	<input type="checkbox"/>	<input type="checkbox"/>	.....	<input type="checkbox"/>
.....	.....	<input type="checkbox"/>	<input type="checkbox"/>	.....	<input type="checkbox"/>
.....	.....	<input type="checkbox"/>	<input type="checkbox"/>	.....	<input type="checkbox"/>
.....	.....	<input type="checkbox"/>	<input type="checkbox"/>	.....	<input type="checkbox"/>
.....	.....	<input type="checkbox"/>	<input type="checkbox"/>	.....	<input type="checkbox"/>
.....	.....	<input type="checkbox"/>	<input type="checkbox"/>	.....	<input type="checkbox"/>

If necessary, continue the list on a separate sheet.

Student's signature: .....

Date: .....

**CONFIRMATION HOME INSTITUTION**

We confirm that the above-listed changes to the initially agreed programme of study/learning agreement are approved.

Head of department/institution

Erasmus coordinator

Name: .....

Name: .....

Function: .....

Signature: .....

Signature: .....

Date: .....

Date: .....

**CONFIRMATION HOST INSTITUTION**

We confirm that the above-listed changes to the initially agreed programme of study/learning agreement are approved.

Head of department/institution

Erasmus coordinator

Name: .....

Name: .....

Function: .....

Signature: .....

Signature: .....

Date: .....

Date: .....

## **Excerpt from the ECTS User's Guide on the Learning Agreement (February 2005)<sup>1</sup>**

The ECTS Learning Agreement has been developed for mobile students, spending a limited period of time at a university in another country as is the case in the Erasmus programme.

The Learning Agreement contains the list of course units or modules which the student plans to take. For each course unit/module the title, the code number and the ECTS credit are indicated.

The Learning Agreement has to be signed by the student, the person who has formal authority to commit the home institution, and by an equivalent authority in the receiving institution who thereby guarantees that the incoming student can study the planned course units/modules.

The Learning Agreement guarantees the transfer of credit for courses passed successfully by the student. The competent body or authority of the home university carries out the recognition on the student's return. The student does not need to negotiate recognition with individual professors. The Learning Agreement, together with the Transcript of Records is designed to guarantee complete recognition.

Of course, it may happen that a programme of study must be modified after the arrival of the mobile student. In such cases, the Learning Agreement must be amended as soon as possible and signed again by the three parties concerned: the home university, the host university and the student. Only in this way can complete recognition of study results be guaranteed.

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<sup>1</sup> Please read also the **'Explanatory note for the use of the standard ECTS-forms developed by AEC'**.